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| Type: Board Committee – Strategic Planning Committee | | |
| Sub Committees: None | | |
| Date of Formation: August 2024 | Updated: N/A | Sunset Date: June 2025 |
| Committee Purpose (Scope): | | |
| <ul style="list-style-type: none"> This is a standing committee established by and reporting to Ringette BC’s Board of Directors. This committee exists to provide advice and support to Ringette BC’s Board of Directors in fulfilling its oversight responsibilities relating to the coordination of the organization’s strategic plan review, development, and creation of its new strategic plan. The committee does not have authority to make final decisions or allocate resources. It has only the authority to make recommendations to the Board of Directors | | |
| Total # of Members (Minimum): 4 ⁽¹⁾ ⁽¹⁾ When possible, geographic diversity will be maintained. | Members: <ul style="list-style-type: none"> All members are Ringette BC Board of Directors Members serve from appointment to June 2025 The Board may remove any member of the committee at any time Chair selected by the Board of Directors | Staff Support: Executive Director Ringette BC Board of Directors: 4-7 Members |
| Meeting Frequency: As Required | Number of Meetings per year: As Required | |
| Budget: As approved by Ringette BC Board of Directors | | |
| Reporting: | Objectives of the Strategic Planning Committee: | |
| Reports to Board of Directors: <ul style="list-style-type: none"> Meeting notes will be maintained Updates provided for Board meetings Final strategic planning report by Committee Chair to the Board of Directors upcoming the completion of the new strategic plan. | <ol style="list-style-type: none"> Perform review of the previous strategic plan Creation of the strategic planning process with timelines Ensure the development and completion of a new strategic plan To assume responsibility for specific tasks and delivering within agreed timeframes. Communicate the concept and benefits of participating in the strategic planning process to the general membership and other Board members | |
| Mandate: | | |
| <p>The Strategic Planning Committee is a committee that has been created to guide, contribute, and oversee in the creation of the Ringette BC strategic planning process with the goal of the development and completion of a new strategic plan.</p> <p>The Committee is mandated to perform the following tasks:</p> <ol style="list-style-type: none"> Review Ringette BC’s previous strategic plan and create a report highlighting the successes and areas to continue working on. Create a plan with timelines for the strategic planning process. Review engagement input from Ringette BC Board, Staff, and membership. Recommend final Ringette BC Strategic Plan draft to Board for final approval. | | |
| Committee Composition & Function | | |
| Composition: The committee will be composed of a minimum of four (4) Ringette BC Board members and up to a maximum of all seven (7) Ringette BC Board members. The Board will designate the Chairperson of the Committee. | | |
| Committee members should have a level of understanding, knowledge or experience in planning, evaluation, and implementation of a strategic plan. This includes an ability to focus on longer term goals and strategic outcomes. | | |
| Function: The majority of the members of the Committee will constitute a quorum at any meeting. | | |