

# Ringette BC – 2024/2025 Excellence Ringette Program

## Coach Selection and Candidate Information Package

The Excellence Ringette Program provides systemic and systematic training and competition environments, based on Ringette Canada's Athlete Development Matrix (ADM), with the intention of helping athletes achieve their personal highest level of performance, and preparing them to represent their province at Canada Games, play in the National Ringette League (NRL) and represent Canada at the World Ringette Championships.

Ringette BC is seeking enthusiastic, experienced and self-motivated candidates who have high personal and professional ethical standards to act as coaches in the Excellence Ringette Program for the 2024/2025 season.

We are seeking coaches to fulfill the following positions

- Program Head Coach
- Program Coach
- Regional Coach in Training
- Goaltending Specialist

There will be various opportunities for coaches to participate in the excellence program, including through the planning and implementation of training camps, virtual programming, and local outreach. Team BC CRC Coaches will be selected from the pool of Coaches that are screened into the Excellence program.

The Excellence Ringette Program will encourage and support the development of elite and high-performance coaches by ensuring that there are targets, action plans and training opportunities within Excellence, while fostering opportunities for Excellence coaches to give back to their League and Club Associations.

Once coaches are selected into the program, they will be provided roles to ensure they can participate based on their individual goals, availability and skills. All Coaches will report to Ringette BC and will be expected to adhere to the Excellence Ringette program guidelines. Coaches will receive training, development, leadership support, and mentorship as part of their participation in Excellence Ringette.

To be eligible for the positions, individuals must meet the requirements outlined in this document and be a member in good standing with Ringette BC. Coaches will also be required to complete the following training ahead of the program commencing on May 1, 2024

- Coaches Association of Canada Safe Sport Training
- Making Headway in Sport
- Successful completion of a Police Information and Vulnerable Sector Check

These positions will require evening and weekend work and travel will be required. Coaches will be expected to be available for some, or all the following events:

## Excellence Ringette Program Athlete Intake and Assessments

- April 26 – 28 2024 – Langley (confirmed)
- May 10 – 11 2024 – Kelowna (confirmed)
- May 2024 – Prince George (to be confirmed)
- May 2024 – Lower Mainland (to be confirmed)

## Excellence Ringette Program Training Camps

- All accepted athletes - July 2024 – Lower Mainland (to be confirmed)
- One division - August 16 – 18, 2024 – Prince George (confirmed)
- One division - August 2024 – Thompson Okanagan

In addition, coaches may be asked to support regional programming and virtual programming throughout the season.

If a coach is selected to coach Team BC, there will be additional training camps and events. These potential dates will be provided to all coaches who express interest in the position at the time of their interview.

We thank all coaches for their interest in coaching in the Excellence Ringette Program. Only successful candidates will be contacted to move on to the candidate assignment and interview stages of the application process.

Should you have any questions about the Excellence Ringette Program or the Coach Application Process, please contact us using the information below

### **Rebecca Tamil Selven**

Director of Sport

rebeccatamilselven@bcringette.org

Contact for

- Athlete and Coach pathway
- Contracts and Guidelines

### **Megan Howes**

Program & Events Coordinator

programeventscoordinator@bcringette.org

Contact for

- Program and Event logistics

### **Amanda Pukalo**

Technical Coordinator

technicalcoordinator@bcringette.org

Contact for

- Coaching Qualifications
- Application Questions

Sincerely,

*Rebecca Tamil Selven*

Rebecca Tamil Selven

**Director of Sport, Ringette BC**

rebeccatamilselven@bcringette.org

## 2024/2025 Excellence Ringette Program Coach Selection

Ringette BC is currently seeking applicants interested in coaching positions for the 2024/2025 Excellence Ringette Program

### Application Window

**Status:** Currently Closed. Applications open March 25<sup>th</sup>

**Applications Close:** April 5<sup>th</sup>, 2024 – 11:59PM

**Term:** April 2024 – May 2025

Applications received after April 5<sup>th</sup>, 2024, will not be accepted. All candidates are thanked for their interest, but only shortlisted candidates will be contacted.

### Positions Available

#### Excellence Ringette Program Head Coach (1-3) and Program Coaches (5-10)

Head Coaches and Program Coaches will work collaboratively with Ringette BC staff and other program coaches and IST to plan and deliver a quality High Performance Ringette Program. Coaches will be required to attend some or all the Athlete Intake and Assessment Camps and Training Camps, and support with both regional and virtual programming throughout the season. Excellence Ringette Program Head Coaches and Program Coaches are eligible to be selected as Team BC U16 and U19 Head Coaches and Assistant Coaches.

#### Excellence Ringette Program Regional Coach in Training (3-6)

Regional Coaches in Training will support the delivery and implementation of the Excellence Ringette Program, as directed by Excellence Ringette Program Head Coaches and Ringette BC staff. Regional Coaches in Training will likely support only during camps in their local area, unless otherwise requested.

#### Goaltending Specialist (1-2)

Goaltending specialists will collaborate with the Head Coaches and Program coaches to plan and deliver goaltending specific development throughout the Excellence Ringette Program.

### Qualifications & Responsibilities

#### Essential Qualifications

- Head Coaches and Program Coaches
  - Competition Introduction – Certified in ringette
- Regional Coach in Training and Goaltending Specialist
  - Competition Introduction – Trained in ringette
- All Coaches
  - Making Headway in Sport
  - Coaches Association of Canada Safe Sport Training
  - Respect in Sport
  - At least 2 years coaching experience in the competitive stream
    - AA
    - Zone/A
    - Excellence Ringette
    - BC Winter Games
    - Canada Winter Games
    - National Ringette League

### Asset Qualifications

- Experience in the head coach position.
- Experience in leading a sport program.
- Competition Development Trained or Certified in Ringette
- Relevant Training or Certifications to support with Athlete and Program Development

### Coach Responsibilities

- Follow and adhere to the Excellence Ringette Program Guidelines
- Work and communicate with Ringette BC staff
- Implement the Excellence Ringette Program Plan over the course of their term
- Support with planning, and attend all assigned assessments, training camps and other team related events and activities.
- Serve as a positive role model for Ringette in BC
- Uphold the Ringette BC values and Coaches Code of Conduct
- Consistently review components and practices of the Excellence Ringette Program plan

**Applicants interested in being a coach must meet the following minimum requirements noted above. Applicants who do not meet the minimum criteria as outlined will not be invited to interview.**

### Application Package

**All interested applicants should submit the following items to Ringette BC by April 5<sup>th</sup>, 2024, at 11:59PM.**

**1. Completed Excellence Coach Application form – complete online**

- [Click here](#)

**2. Ringette BC Screening & Disclosure Form – submit via email**

- [Click here](#)

***Please submit item 2 via email to [technicalcoordinator@bcringette.org](mailto:technicalcoordinator@bcringette.org)***

### Interview and Selection Process

Shortlisted Candidates will be required to submit some or all of the following ahead of their interview, depending on the positions(s) they have applied for

- Yearly Training Plan
- Candidate Assignment
- Three (3) References

### Yearly Training Plan

For applicants interested in ERP Head Coach, Program Coach and Regional Coach in Training

Candidates will be required to submit a Yearly Training Plan that is targeted towards athletes in a competition pathway, in the U14 division or above (ie. U14/U16/U19 Zone, U16 Team BC, BC Winter Games). The Yearly Training plan must be current from the 2022/2023 season onwards.

## Candidate Assignment

For candidates interested in ERP Head Coach, Program Coach and Goaltending Specialist

Ahead of their interview, all shortlisted candidates will be provided with a candidate assignment. They must submit the assignment at least 72 hours before their scheduled interview.

- For their assignment, coaches will be asked to create the following, based on an excerpt from a sample Excellence Ringette Program Yearly Training Plan
  - One (1) one hour on ice practice session
  - One (1) off ice training session
  - One (1) off ice group activity

## References

For all candidates

Candidates will be asked to provide three (3) references, including a league or association representative, past coaching association, and a parent or athlete.

Prior to completing an interview, candidates will be asked to sign an Information Release Request, providing Ringette BC permission to contact their references and relevant members of the ringette and sport community. Candidates may be asked to provide additional references.

## Interview

Shortlisted candidates will be asked to attend an interview. The current window for Excellence Ringette Program interviews is between April 9<sup>th</sup> and 26<sup>th</sup>. The interview will take place virtually, and may consist of some or all the panel members below

- |                                 |                                    |
|---------------------------------|------------------------------------|
| • Ringette BC Director of Sport | • Excellence Ringette Program Head |
| • Ringette BC Board Member      | Coach(es)                          |
| • Independent Member            | • Ringette or Sport Specialist     |
| • Ringette BC Staff             | • Coach Developer                  |

The interview will have a standard set of questions about the coach's application package and submitted assignment, and any follow-up questions from the panel.

**The selected candidates will be required to complete the following before their appointments will be finalized**

- Completion of an Excellence Ringette Program Coach Contract
- Completion of a Ringette BC Coach Code of Conduct
- Complete a Criminal Record Check if not current in the last 2 years
- Update any outstanding qualifications prior to May 1<sup>st</sup>, 2024