

Dear Ringette BC Members,

As we are nearing Major Events season, Ringette BC wishes to extend a reminder that all bench staff must hold the required coaching credentials and certifications as outlined in the Ringette BC Team Leadership Policy (attached) to be eligible as bench staff at any of the events listed below:

- *2023/2024 Provincial Zone & 18+A Championships March 1st - 3rd, 2024 - Prince George, BC*
- *2023/2024 Provincial Club & 18+B Championships - March 22nd - 24th, 2024 - Richmond, BC*
- *2023/2024 U12 Year End Event - March 8th - 10th, 2024 - West Kelowna, BC*
- *2024 BC Winter Games - February 22nd - 25th, 2024 - Quesnel, BC*
- *2024 Western Canadian Ringette Championships - March 27th - 31st, 2023 - Calgary, AB*

Ringette BC will be conducting certification checks next week in which if any of your bench staff are missing required courses or NCCP eModules, you will be notified. Below are links to some relevant NCCP Courses should your bench staff need to complete them:

[*Making Headway in Sport*](#)

[*Safe Sport*](#)

[*Respect in Sport for Activity Leaders*](#)

[*Coach Initiation in Sport*](#)

[*Making Ethical Decisions - E Module*](#)

[*Making Ethical Decisions - Evaluation*](#)

Coaches can check their certifications by logging into their Coach.ca profile at www.thelocker.coach.ca

Should a team wish to replace any of their bench staff, a reminder that Team Staff Adjustment Forms are due no later than two weeks before the start of the event. You can find the TSAF linked below:

[*Team Staff Adjustment Form*](#)

*note, replacement bench staff must hold the required coaching certifications.

If you have any questions, please do not hesitate to reach out.

Sincerely,

Amanda Pukalo
Technical Coordinator -Ringette BC
amandapukalo@bcringette.org