

October 31, 2023

Dear and Ringette BC Members,

Please see information below for reminders related to Adult and Youth Participation and Player Pick Ups. Please pass this along to your coaches and administrators as applicable.

Adult and Youth Participation

Under Ringette BC's [General Sport Rules Policy](#), Adult and Youth participants are not to be playing against or with each other. This includes exhibition games, shared practice activities, and player pick ups. Should an adult team need to share ice with a youth team, it is expected that the teams remain on their respective halves of the ice and participate in their own drills and activities for the duration of the ice time.

Player Pick Ups

All player pick ups for sanctioned events (league games, tournaments, provincial championships) must follow the applicable pick up policies and guidelines for the stream of participation.

In all divisions, it is the responsibility of the Head Coach, in conjunction with their local association, to ensure they are following the Player Pick up policies and guidelines, and do not knowingly or unknowingly utilize an ineligible player.

No team may utilize pick ups above their original roster size, except for teams who have a regular roster size of 10 or less, who may pick up players to bring their roster to 11 athletes.

The information below is meant to provide clarity on pick up policies and procedures. Teams and associations should familiarize themselves with the policies and procedures in the documents relative to their stream of participation, as these lists are not all inclusive.

Competitive Division

- Roster Affiliate Players (APs), and use in replacement of injured or missing athletes
 - o Must be noted on your rostered by November 1st
- Affiliate players in the Competitive stream may participate in up to 10 games in the season
- Provincial Championships and Western Canadian Championships would be in addition to the 10 games noted above.
- Affiliate Players are only permitted to be utilized at Provincial Championships if replacing a season ending injury
- Where there is a discrepancy between documents, utilize the document with the latest update, or contact us for clarification

Zone Teams

- Follow the [Zone Division Guidelines](#) and [Player Pick up Policy](#) Section B
- U14, U16 and U19 Zone teams may roster up to five (5) affiliate players
 - o These athletes must have attended Zone tryouts, unless previous permission has been granted

18+ A teams

- Follow the [Player Pick up Policy](#) Section B
- 18+A teams may roster up to four (4) affiliates
 - o These athletes may be from any 18+ Club Division team, or a third year U19 Zone aged athlete

Club Division

U10, U12, U14 Club, U16 Club, U19 Club, 18+B

- Follow Player [Pick up Policy](#) Section A
- Club teams are permitted to pick up players from club divisions teams of the same or lower age division within their club association.
- If local association players are unavailable, they may pick up from neighboring associations with permission from Ringette BC
- It is expected that coaches will work through the available players, providing opportunities to as many appropriately skilled players as possible.
- The roster of the team must have more rostered players than pick ups (50% plus 1)
- Athletes are eligible to be picked up to a team for five (5) league games **and** one (1) tournament.
- Provincial championships would be in addition to the limit above.

How to document Player Pick Ups

All pick ups must be documented, and records maintained. Ringette BC may do random checks of affiliate and player pick ups to ensure the processes outlined in the appropriate policies and guidelines are being followed. Head Coaches should keep track of how many games each pick up or affiliate has played.

League Games

Add the player on the game sheet and write “P/U” (Pick up) or “AP” (Affiliate Player) next to their name. Game sheets should be filed with the local club and league, who will maintain these records in the event they are required to check the status of a rostered, affiliate, or pick up player.

Tournaments and Provincial Championships

Team Adjustment Form

All player pick ups for tournaments must be requested using the [Ringette BC Team Adjustment Form](#). Submitting the form does not guarantee acceptance. Ringette BC will review your submission and confirm the status of your request.

Team adjustment forms must be submitted fourteen (14) days prior to the start of an event, but may be accepted later in the case of an injury or illness. If you are submitting your form less than fourteen (14) days prior, please send a copy to the Event Host and Ringette BC directly, in addition to filling out the online form.

Ringette BC will accept submissions for the 2023 Joy Hoffman and Icebreaker tournaments until Thursday, November 2nd at 4:00PM.



Ringette BC
#258 – 6450 Roberts Street,
Burnaby, BC V5G 4E1

Team Staff Adjustment Form

Any change in team staff for tournaments must be requested using the [Ringette BC Team Staff Adjustment Form](#). Team staff substitutions must follow [Team Leadership Qualifications Policy](#)

Team Staff Adjustment forms must be submitted seven (7) days prior to the start of the competitions. If you are submitting your form less than seven (7) days prior, please send a copy to the Event Host and Ringette BC directly, in addition to filling out the online form.

Sincerely,

Rebecca Tamil Selven
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