

Ringette BC - 2023 Canada Winter Games

Assistant Coach Selection and Candidate Information Package

Updated March 24, 2022

Ringette BC is reopening applications for the 2023 Canada Winter Games Assistant coaches. The 2023 Canada Winter Games Team staff are seeking one additional coach to join the current team staff for the 2023 Canada Winter Games in PEI. The ideal candidate will be experienced in high performance ringette and will be a good fit to support the current team staff that are in place.

2023 Canada Winter Games Coaching Staff:

- Head Coach: Danielle Brassington
- Assistant Coaches: Rod Needham, Jennifer Wheeler
- Apprentice Coach: Kailey Magrath

Ringette is eligible to send four coaches to the 2023 Canada Winter Games and the current team staff are seeking applications to fill the opening on their current team staff.

The Assistant Coach will be responsible for supporting the Head Coach in the preparation of the U20 2023 Team BC Canada Winter Games team.

The 2023 Team BC Canada Winter Games team will be a part of the *Excellence Ringette Program*. For more information on the Excellence Ringette Program and Canada Winter Games, please see the guidelines linked in the relevant resources section below.

The ideal candidate will have a proven track record, a strong work ethic and relevant experience with ringette at major national competitions such as the Western Canadian Ringette Championships, Canadian Ringette Championships and past Canada Winter Games. Applicants must also be a member in good standing with Ringette BC.

As the Assistant Coaches will work closely with the Head Coach, athletes, other team staff members, families, Ringette BC committees and staff, event personnel, and other members of Ringette BC high performance teams, the successful candidate must possess excellent interpersonal and communication skills.

This volunteer position requires extensive evening and weekend work and travel will be required.

The terms of appointment is from date of appointment to April 30, 2023.

2023 Canada Winter Games Coach Selection

Assistant Coach

Ringette BC is currently seeking one applicant interested in the position of Assistant Coach for the 2023 Canada Winter Games.

Status: Open

Application Period: March 25, 2022 – April 15, 2022

Interview Dates: To be determined

Term: Date of Selection – April 30, 2023

Ringette BC would like to thank all candidates for their interest. We will only be contacting those selected for an interview.

Applicants interested in being an Assistant Coach must meet the following minimum requirements to apply. Applicants who do not meet the minimum criteria, as outlined below, will not be selected for an interview.

Essential Qualifications

- Must be currently Competition Development Trained or higher
- Making Headway in Sport
- Coach Association of Canada Safe Sport Training
- Respect in Sport for Activity Leaders
- At least three years coaching experience at a High Performance level such as: AA; Zone; Excellence Ringette; or Canada Winter Games

Asset Qualifications

- Have experience coaching at a events such as Canadian Ringette Championships, Canada Winter Games, Western Canadian Ringette Championships or equivalent level competitions in another sport
- Demonstrated experience in coaching at a High Performance level in another sport
- Willing to participate as a Coach in the *Excellence Ringette* Program for the 2022/2023 seasons

Assistant Coach Responsibilities

- Complete all relevant coach certification requirements;
- Follow and adhere to the Canada Winter Games 2023 Guidelines;
- Support the Head Coach and Ringette BC staff in the implementation of the 2023 Canada Winter Games program plan;
- Plan and attend all selection and training camps, pre-Games tournaments and other team related events and activities;
- Serve as a positive role model;
- Uphold the Ringette BC Values and Coach Code of Conduct;
- Evaluate athletes through the selection process and provide input to the Head Coach; and
- Support the Head Coach in selecting athletes to Team BC for the 2023 Canada Winter Games, in collaboration with Ringette BC.

Application Package

All interested applicants should submit the following items to Ringette BC by April 15, 2022 at 11:59PM. Please include your NCCP number on all documents.

1. Resume

- Including all sport, coaching and leadership experiences

2. Cover letter

- Should be no longer than one page and include why you feel you are a good fit for the Canada Winter Games Program, what attributes you bring and how you plan to run a successful program

3. Letters of Reference (3)

- Two (2) letters of references from fellow coaches, athletes or parents
- One (1) letter of endorsement from your local Club Association or League

The application package should be submitted to administration@bcringette.org with the subject *"2023 Canada Winter Games Head Coach Application: Your Name, NCCP Number"*

Interview and Selection Process

Shortlisted candidates will be offered an interview. The interview will take place virtually, and consist of the following members

- Ringette BC Representative
- Canada Winter Games Head Coach
- Coach Developer
- High Performance Sport Specialist

The interview will consist of a standard set of questions, as well as questions regarding the Coach's application package and any follow up questions from the Interview Committee.

Prior to completing an interview, candidates will be asked to sign an Information Release Request, providing Ringette BC permission to contact their references and relevant members of the ringette and sport community. Candidates may be asked to provide additional references at the request of the Interview Panel.

The successful candidate will be required to complete the following before their appointment will be finalized and announced:

- Sign a volunteer agreement;
- Complete a Criminal Record Check; and
- Show a valid Driver's License.

Successful Applicants must meet the following criteria by July 31, 2022

- Competition Development Certified
 - Complete Competition Development Course for Ringette
 - Complete Competition Development Portfolio and Evaluation

Relevant Resources

Canada Winter Games 2023 Relevant Technical Information

The 2023 Canada Winter Games are scheduled for February 18 to March 5, 2023 in Prince Edward Island.

2023 Sport Technical Packages

- Ringette athletes for the 2023 Canada Winter Games must be born 2003 or later
- Competition is U20

2023 Canada Winter Games – Prince Edward Island Website

Ringette BC Guidelines and Information

The 2023 Canada Winter Games program will run as a part of the *Excellence Ringette* Program.

The *Excellence Ringette* Program strives to uphold the following values of

Respect
Integrity

Commitment
Teamwork

Athlete-Driven
Excellence

“By challenging athletes and providing an engaging environment, the Excellence Ringette coaches will support them in their holistic development in ringette. Through shared leadership and clear communication, coaches will work to foster a strong work ethic allowing both personal and team success. The Excellence Ringette Coaches strive to enhance the high performance ringette pathway in BC.”

To read more about the *Excellence Ringette* Program, and how it relates to Canada Winter Games, as well as other relevant Ringette BC resources, please see the documents below.

[2023 Canada Winter Games Program Guidelines](#)

[Excellence Ringette Program Guidelines](#)

[Ringette BC Coach Code of Conduct](#)

[2019 Canada Winter Games Program at a Glance](#)